

Please complete and submit to Museum on Main Street within 60 days of closing out project.

State Humanities Council: \_\_\_\_\_

Exhibition Title: \_\_\_\_\_

Tour Dates: \_\_\_\_\_

Project Director: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Project Scholar: \_\_\_\_\_

**Host Institution Overview:** Please complete the chart below, noting for each host institution the estimated population, the dollar amount of funds given by the Humanities Council to each host site, your own assessment of the humanities content of the programs, the amount of STAR funds allotted per community, and your own assessment of the training impact on each community.

Where applicable, please rate your own assessments on a scale of 1 – 5, where 1 represents the lowest rating and 5 represents the highest rating.

Name of Host Site	Estimated Population	Attendance	Amount of Humanities Council Funds Allotted	Assessment of Humanities Content
1.				
2.				
3.				
4.				
5.				
6.				
7.				

Number of people reached beyond host towns with ancillary state programs and press coverage (such as TV, radio, publications, school programs, websites, speakers' bureaus, reading/discussion, etc.) \_\_\_\_\_

Please list five activities from your host towns that were especially successful, with a 1-2 sentence description:

Did you partner with any state or regional organizations for this project? Yes No  
If so, who did you partner with and what roles did they play?

### **Fundraising / Budget:**

What was the total estimated budget for your council's participation in MoMS (including supporting grants, and an estimation of staff time, office, and travel expenses)? \_\_\_\_\_

Did you raise outside funds to support your MoMS tour? Yes No  
If so, how much? \_\_\_\_\_

What is the total estimated in-kind contribution? \_\_\_\_\_

### **Council Grants:**

Did your council make direct grants to host institutions? Yes No  
Were these grant funds set aside for this purpose, or was there a competitive process?

Did your council limit the ways in which local support grants could be used?  
Yes No  
If so, what were the limitations? \_\_\_\_\_

In addition to direct support grants, did host institutions take advantage of other council programs/services (e.g. speakers bureau or other packaged programs)? Yes No  
If so, what program/ service? \_\_\_\_\_

In addition to direct support grants, did any of your host institutions seek grants through your established grants processes? Yes No  
Were they successful? Yes No If so, how much was awarded in total? \_\_\_\_\_

## Exhibition:

MoMS is always developing new exhibitions. We'd love to hear your opinion about this one!

How do you feel about the size of the exhibition?  Too Big  Too Small  Just Right  
Please explain.

Please rate the following exhibition components based on a scale from 1 – 5, where 1 represents the lowest rating and 5 represents the highest rating.

Humanities content \_\_\_\_\_  
Exhibitions' ability to inspire local exhibitions, programs, educational activities \_\_\_\_\_

The quantity of . . .

Low-tech interactives was	<input type="checkbox"/> Too Many	<input type="checkbox"/> Just Right	<input type="checkbox"/> Too Few
High-tech interactives was	<input type="checkbox"/> Too Many	<input type="checkbox"/> Just Right	<input type="checkbox"/> Too Few
Artifacts	<input type="checkbox"/> Too Many	<input type="checkbox"/> Just Right	<input type="checkbox"/> Too Few

The high-tech interactives . . .  worked well  worked sometimes  didn't work

How do you feel about the exhibition's installation/de-installation process?

- It was mostly straightforward and fun!
- It was a lot of work, but worth it in the end!
- It was difficult and/or confusing. (Please explain this response so we can improve in the future)

What is your opinion of the crates in which the exhibit was shipped? [mark all that apply]

- There were too many crates
- The crates were too heavy
- The number and weight of crates was just right
- The exhibition was so great, I don't care about the number of crates
- Other, please explain.

**Communications with Elected Officials:**

*Both the Museum on Main Street program and state humanities councils rely on Congressional funding. Actively working to keep Senators and Representatives informed about the benefits of MoMS and the role that state councils play in the program is essential, ensuring the project's growth and wellbeing and the continued support of the state councils via the NEH. Coordinating congressional relations efforts is critically important to all of us.*

Were elected officials informed of the project? Local State National None

Did elected officials attend any MoMS events? Local State National None  
If National, please identify event, town, and Congressional member:

Please attach copies of any correspondence to Congressional members (and, as applicable, their responses).

Did or will your council use this project as part of its advocacy efforts with Congressional members? Yes No  
If so, please explain:

Are there specific resources MoMS could provide to help your advocacy efforts?

**Testimony:**

To help with national fundraising and Congressional communications, we need your brief comments about Museum on Main Street. How did your council's participation with Museum on Main Street make a difference in your state and communities?

**Any Additional Comments are Appreciated!**

Please add any suggestions that will help us improve Museum on Main Street for other State Councils.

Thank you very much for your input!

Please return this form to:

Carol Harsh  
Director, Museum on Main Street  
Smithsonian Institution Traveling Exhibition Service  
PO Box 37012, MRC 941  
Washington, DC 20013

202-465-5267  
harshc@si.edu