

Museum on Main Street Three-Year Project Calendar 2008 Tour of *Between Fences*

The following calendar can help guide the administration of ***Between Fences*** in your state for an opening in September 2008 (South Dakota, Delaware, and Idaho) or October 2008 (Illinois and Kentucky). Please confirm your specific opening date with Terri Cobb, MOMS registrar.

Year 1 (2006)

- Attend National Orientation Meeting (February 6-7, 2006)
- Identify State Project Scholar(s)
- Develop Grantmaking Strategy
- Select Participating Rural Communities
- Issue Call for Applicants
- Visit Communities
- Organize State Committees/Initiatives
- Send First Council Letter to Congressional Members
- Initiate Statewide Fund Raising
- Plan Marketing and Publicity Strategies

Year 2 (2007)

- Confirm Itinerary of Exhibition Tour (by July 2007)
- Sign SITES contract
- Meet with Participating Communities
- Develop In-state Shipping Plan
- Attend National Program Meeting (July 2007)
- Apply for and receive first Community Assistance Subsidy
- Write first Group Letter for Congressional Members (sign at State Program Workshop)
- Host State Program Workshop (December 2007 or January-February 2008)
- Monitor Activities of State Committee
- Continue Fundraising as Needed
- Provide state funding credit line to SITES for inclusion on exhibition credit panel (by June 2008)
- Implement Marketing Strategies

Year 3 (2008-2009)

- Make Supporting Grants
- Exhibition Arrives In-state: September 15-16, 2008 (SD, DE, ID) or October 6-7, 2008 (IL, KY)
- Write second Group Letter for Congressional Members (sign at Installation Workshop)
- Host Installation Workshop at First Venue: September 17, 18, or 19, 2008 (SD, DE, ID) or October 8, 9, or 10, 2008 (IL, KY)
- Exhibition Opens and Tour Begins: September 20, 2008 (SD, DE, ID) or October 11, 2008 (IL, KY)
- Apply for and receive second Community Assistance Subsidy
- Implement State Marketing and Publicity
- Continue Statewide Project Initiatives
- Exhibition Tour Ends: July 5, 2009 (SD, DE, ID) or July 26, 2009 (IL, KY)
- Exhibition Shipped back to Washington, DC: week of July 6, 2008 (SD, DE, ID) or week of July 27, 2009 (IL, KY)
- Send Second Council Letter to Congressional Members
- Oversee completion and submission of Local Close-Out Reports (within 6 weeks after closing at each venue)
- Complete Federation Close-Out Report